

Minutes of Fortuna Cemetery District  
3315 Newburg Road Fortuna, California 95540  
Meeting held near the shop by office  
Monday - September 14, 2020 @ 4:00 PM

The meeting was call to order by Chairman — Catherine Culver at 4:04 PM

Attendance:

Chairman — Catherine Culver and trustee members — Darla McGrath, Mike McGrath and Kent Wrede. Also, Tony Eusted — groundskeeper and Kathryn Devere — office manager. Absent: trustee Hannes Becker.

Community Comments: None

Consent Calendar:

Darla McGrath moved, Mike McGrath seconded to approve August 17<sup>th</sup> minutes. Vote was unanimous. Mike McGrath moved, Darla McGrath seconded to approve the financial report. Vote was unanimous. Kent Wrede moved, Mike McGrath seconded to approve the special meeting minutes held on August 31<sup>st</sup>. Vote was unanimous.

Correspondence:

Received a thank you note from Stephen J. Soli, III for our time and permission to do his Eagle project at Sunrise Cemetery. He did memorial bench and plaque in honoring the Korean Veterans in the center section on the south side near the flag pole. He did receive his rank of Eagle Scout.

Items for Report, Discussion and Possible Actions:

The trustees discussed the budget figures for 2020-2021, Kent Wrede moved, Mike McGrath seconded to approve the figures we used. Vote was unanimous. The Niche project was placed on hold until the retaining wall is built on the north end of the property. We received a quote from DCI Builders regarding the retaining wall in the amount of \$6,500.00 for the concrete and fence work at Sunrise Cemetery. Kent Wrede moved, Mike McGrath seconded to approve the quote from DCI Builders pending the 2<sup>nd</sup> bid from Wendt Construction. Vote was

unanimous. We will notify the neighbors on Sunrise Court before the job get started to let them know that we are putting in the retaining wall.

Trustee Report:

Kent Wrede: Nothing to report

Mike McGrath: Mike and Tony have discussed the size for a cover for over the dirt pile. K-Rails: found some back in Missouri—what about shipping cost? Will check locally to see if we can get plastic that we can fill with water/sand. Check with our local Cal Trans for used ones. Darla mentioned that we will need to hire someone to do the work.

Darla McGrath: Working on sign for the main office. Catherine

Culver: Reported on the DCI quote.

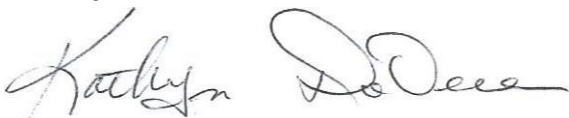
Groundskeeper report:

Had 1 full burial and 1 cremation burial giving a total for the year 40 burials.

Karen Del Angelo donated a bench, placed it between the flags over at the Niche. Still looking for a replacement truck, at this time cannot locate one. The City of Fortuna came up and swept the road. Jon and I are still fixing old markers and put up the signs at the other cemeteries. Met with Heather Maclean location scout & manager for a movie company, would like to use the cemetery for a few scenes in their movie that will be filming at the end of the year. The cemetery will be compensated, they will be providing insurance and using the strictest COVID protocol. All trustees are on board, Catherine would like to see the Sunrise Cemetery in the credits.

Date of next Trustee board meeting will be October 19, 2020 at 4:00 PM at the Sunrise Cemetery outside by the shop.

Adjourn at 4:49 PM for closed session.

A handwritten signature in cursive script that reads "Kathryn De Vere". The signature is written in black ink and is positioned above the printed name of the signatory.

Kathryn De Vere, Office Manager

Fortuna Cemetery District  
Special Meeting of Trustees  
September 14, 2020

A special meeting of the Fortuna Cemetery District Board of Trustees was called to order at 4:50 pm near the shop at the Sunrise Cemetery.

The closed session was to discuss employee job descriptions and employee review forms.

Action taken: Trustees approved the job descriptions with slight modifications. The review form was approved as drafted. It was agreed to review all employees before year end and annually thereafter.

The special meeting was adjourned at 5:41 pm.

A handwritten signature in cursive script that reads "Catherine Culver".

Catherine Culver, Trustee Chair

Present: Chair Catherine Culver, Trustees Kent Wrede, Darla McGrath, Mike McGrath

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