

## Minutes of Fortuna Cemetery District

3315 Newburg Road — Fortuna, Ca 95540

Meeting held in the Equipment Shop

Monday- February 15, 2021 @ 4:00 PM

The meeting was call to order by chairman-Catherine Culver at 4:00 PM

Attendance: Chairman-Catherine Culver and trustee members: Darla McGrath, Mike McGrath, Hannes Becker and Kent Wrede. Also Tony Eusted-grounds manager and Kathryn DeVere-office manager.

Community Comments: None

Consent Calendar:

Kent Wrede moved, Mike McGrath seconded to approve the minutes as drafted. Vote was unanimous. Kent Wrede moved, Hannes Beckler seconded to approve the financial statement from December 14, 2020 thru February 15, 2021. Vote was unanimous.

Correspondence:

Just received a reminder correspondence from Brian Edinger — GSRMA regarding training zoom meetings coming in February, March and April.

Items for Report, Discussion and Possible Actions:

The new mowing and weed eating contract for 2021 with Dave Pelletier was signed.

Tony Eusted gave his report on new niche area at the north end of the Sunrise Cemetery. He showed a drawing with a 4 foot sidewalk for wheelchair access to

the niche and with a baby section and cremation section around the niche in the ground. Tony presented new signs for the old cemetery section showing block by block which would be placed on a pole to be easily seen. (Example: 15-12, 12-11 and so on). The Trustees liked the signs and all agreed to have Hannes Becker check with the sign company and have them made up.

Darla McGrath gave her report on the information that she received from Cemeteries 101 for purchasing a niche wall for the north end of the Sunrise Cemetery. She received a price for 86 units starting at \$44,500 with us putting in the foundation and told it needs to be 3 feet in the ground. We can purchase fewer niches, they run about \$525.00 per niche. The Trustees decided on an 80 units with 5 unit high and 16 units per row. Flat on top, white units with black marble facing. Darla will go back to Cemeteries 101 for what the cost would be. The company will accept 50% paid in the first fiscal year with the second 50% paid in the following fiscal year. She will check on the cost of a stucco or concrete back. Catherine will check DCI for an estimate for foundation with sidewalk in front for wheelchair accessible when the drawing with dimensions are received.

#### Trustee Reports:

Hannes Becker: Drove by the Catholic/Rohnerville Cemetery and the new sign looks great.

Mike McGrath: Nothing to report.

Darla McGrath: Received a call from Crystal regarding the Daniel's marker saying how great it looks.

Kent Wrede: Not getting a readout from Security Lock & Alarm that he can read, the company is working on it.

Catherine Culver: Working on the new employee handbook.

#### Grounds Manager Report:

We had 11 burials since the last meeting, 4 full burials and 7 cremation burials. Last year in 2020 we had total of 62 burials, 26 full casket burials and 36 cremation burials. For this year in 2021 we had 8 burials, 2 full

burials and 6 cremation burials. Regarding the signs, Tony showed a mock-up with 9" by 4" with different block number on each end with rounded corners. He got the fence cap that was missing on the back fence and placed it on. With Jonathan's help we fixed 4 broken markers and reset them. Recheck with Amazon regarding the dump bed, they are to give us a five day window so we can inform the bank to allow the payment. There are cracks in our slurry pouring, Catherine will contact Kevin at the City. Date of next Trustee board meeting will be March 15, 2021 at 4:00 PM at the Sunrise Cemetery equipment shop. Adjourned: 5:10 PM

A handwritten signature in cursive script, appearing to read "Kathryn De Vere". The signature is written in black ink and is positioned above the typed name.

Kathryn De Vere. Office Manager