

Minutes of Fortuna Cemetery District

3315 Newburg Road — Fortuna, Ca 95540

Meeting held in Equipment Shop

Monday — August 16, 2021

The meeting was called to order by Chairman — Catherine Culver at 4:07 PM

Attendance: Chairman-Catherine Culver and trustee members: Kent Wrede, Mike & Darla McGrath via phone. Hannes Becker came in late. Also, Tony Eusted Grounds Manager and Kathryn DeVere-Office Manager.

Community Comments: None

Consent Calendar: Kent Wrede moved, Darla McGrath seconded to approve the minutes as drafted. Vote was unanimous. Darla McGrath moved, Kent Wrede seconded to approve the financial statements from June 21, 2021 thru August 13, 2021. Vote was unanimous.

Correspondence:

We received information regarding CAPA and PCA seminars that are being held in October & November. GSRMA upcoming trainings on August 19th & September 9th.

Items for Report, Discussion and Possible Actions:

Kent Wrede moved, Darla McGrath seconded to approve the bids for new heater for the office and a hot water heater for the shop. The trustees accepted the bids from Sequoia Gas in the amount of \$1,986.71 for the office heater, and the bid from Fitz It Right Plumbing in the amount of \$1,400.00 for the new hot water heater for the equipment shop. Kent will contact both companies.

We will start numbering on the West side of the new niche with the Baby Section 40 plots, Full Burial Section-25 plots, Cremation section-68 plots, and the Niche (above ground)-80 plots. The East side will be developed at a later date and numbering will be carried continuously from the west side. Regarding the baby

section, Tony would like to see a stand up marker placed there to let people know we have a new special area for babies.

Hannes Becker said the new window in Sunrise office lobby just came in and will be put in this week.

With no questions, Hannes Becker moved, Kent Wrede seconded to approve the Budget 2021-2022. Vote was unanimous.

The discussion of the Covid policy was shelved until next meeting.

Trustee Reports: Nothing to report

Grounds Manager Report:

Since the last meeting we had 11 burials (1 full casket burial and 10 cremains burials) which give 48 burials since first of the year. Tony had to buy 2 new tires for the company truck. Still looking for top soil, having a hard time finding any. Catherine will check with Josh at DCI to see if he can help us out for a couple of loads if possible. Will check with Jack Noble regarding fencing, Tony would like to see new fencing at the Rohnerville Catholic Cemetery along with irrigation water line placed at lower level for watering. Kent Wrede suggest fencing for the other out laying cemeteries also.

Date of next Trustee meeting: Monday, October 16, 2021 at 4:00 Pm in equipment shop.

Adjourned at 5:07 PM

A handwritten signature in cursive script, appearing to read "Kathryn DeRose". The signature is written in black ink on a white background.