

Minutes of Fortuna Cemetery District

3315 Newburg Road Fortna, Ca 95540

Meeting held in Office Lobby

Monday - December 4, 2023, at 2:30 PM

The meeting called to order by Chairman-Hannes Becker at 2:37 PM

Attendance:

Chairman-Hannes Becker and Trustees: Loren Coty and Tony Eusted. Also, Kathryn DeVere, office manager.

Consent Calendar:

The minutes for December 4, 2023, were approved as drafted. Approval of financial accounts for December 4, 2023, was move by Hannes Becker, seconded by Loren Coty to approve the report after the discussion between the different two reports (1) Financial accounts were bills that were paid in December for operating costs and (2) Profit & Loss Budget vs. Actual are two different statements. The vote was unanimous.

Correspondence: None

Items for Reports, Discussions and Possible Actions:

It was moved by Hannes Becker, seconded by Tony Eusted to purchase a laptop computer from Loren Coty for \$400.00 for shop office. The vote was unanimous. Selling the company old 1995 Ford F-350XL not being used, we need to get rid of it. Tony would like the Trustees to produce a price for the pick-up so we can sell it, they came up with a price between four and five thousand dollars. After the discussion it was moved by Tony Eusted, seconded by Hannes Becker try to sell the company oid 1995 Ford F-350XL. The vote was unanimous.

Cost of Living raises for Fortuna Cemetery employees was discussed between Hannes Becker and Loren Coty only, Hannes Becker moves for a Cost of Living raises to take effective January 1, 2024, seconded by Loren Coty.

All the employees will receive their yearly Christmas Bonuses. The money received from County of Humboldt Trust Fund#2640 will stay in our regular bank account for payroll and operating expenses.

Trustee Reports:

Date of next Trustee Board Meeting:

Monday, January 8, 2024, at 2:30 PM —Sunrise cemetery Lobby. Daniel Cole from our accountant office will be here to help explain how to make a Profit & Loss Budget vs. Actual and how it works.

Adjourned at 3:21 PM

A handwritten signature in cursive script, appearing to read "Kathryn L De Vere".

Kathryn L De Vere, Office Manager

Fortuna Cemetery District