

**Regular Trustees Board Meeting Agenda**  
**Fortuna Cemetery District**  
**Sunrise Cemetery Lobby 3315 Newburg Road**  
**Monday April 7th, 2025 at 2:30 PM**

1. Open Session:
2. Comments:
3. Consent Calendar:
  - a. Approval of Minutes for Board of Trustees meeting February 6<sup>th</sup>, 2025
  - b. Approval of Financial Accounts for the months of February – April 2025
4. Correspondence:
  - Mail received in PO Box
5. Items for Report, Discussions and Possible Action:
  - a. Discussion with Goble's about additional funeral service fee to watch burial
  - b. Evaluation of the new Office worker
6. Trustees Reports:
7. Date of next Trustee Board Meeting:
8. Adjourn:

Fortuna Cemetery District

4/4/2025 10:57 AM

Register: Cash in Bank:107 · Redwood Capital Bank

From 02/01/2025 through 04/04/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/03/2025	billpmt	adobe	621.1 · Office Expense	adobe subscript...	19.99	X		21,485.31
02/03/2025	6615	Forbusco Lumber	20000 · Accounts Paya...	3208	181.84	X		21,303.47
02/03/2025	6616	PG&E	20000 · Accounts Paya...	48359732889 ...	280.86	X		21,022.61
02/03/2025	6617	FERNDALETECH	20000 · Accounts Paya...	office software ...	47.50	X		20,975.11
02/03/2025	6618	Mission Linen Supply	20000 · Accounts Paya...	office mats	57.66	X		20,917.45
02/06/2025	E-pay	941 EFTPS	-split-	23-7068641 Q...	750.84	X		20,166.61
02/06/2025	E-pay	EDD	-split-	499-0242-2 Q...	91.61	X		20,075.00
02/06/2025	E-pay	EDD	-split-	499-0242-2 Q...	57.19	X		20,017.81
02/06/2025	6619	Anderson, Lucas, So...	20000 · Accounts Paya...	Preparation for ...	743.88	X		19,273.93
02/07/2025	6620	Humboldt County Ta...	20000 · Accounts Paya...	Business certifi...	54.00	X		19,219.93
02/07/2025	6621	GSRMA	20000 · Accounts Paya...	quarterly paym...	7,679.55	X		11,540.38
02/10/2025			12000 · Undeposited F...	Deposit for Gia...		X	285.00	11,825.38
02/11/2025	6622	Eel River Disposal	20000 · Accounts Paya...	110715	125.24	X		11,700.14
02/11/2025	6623	O'Reilly Auto Parts	20000 · Accounts Paya...	truck parts	215.43	X		11,484.71
02/11/2025	6624	Renner Petroleum	20000 · Accounts Paya...	39126	421.17	X		11,063.54
02/14/2025	20880	Anthony J. Eusted	-split-		1,804.76	X		9,258.78
02/14/2025	20881	Jonathan L. Klinger	-split-		877.24	X		8,381.54
02/14/2025	20882	Mariana Garcia	-split-		632.66	X		7,748.88
02/18/2025			12000 · Undeposited F...	Deposit or Car...		X	2,853.00	10,601.88
02/19/2025		Edward Jones	45000 · Investments	deposit invest...		X	9,700.00	20,301.88
02/24/2025	6625	Eusted, Anthony.	20000 · Accounts Paya...	Cellphone for ...	45.00	X		20,256.88
02/25/2025			12000 · Undeposited F...	Deposit		X	800.00	21,056.88
02/25/2025	E-pay	941 EFTPS	-split-	23-7068641 Q...	1,656.06			19,400.82
02/25/2025	E-pay	EDD	-split-	499-0242-2 Q...	215.20			19,185.62
02/26/2025			12000 · Undeposited F...	Deposit Glynaf...		X	2,268.00	21,453.62
02/26/2025			12000 · Undeposited F...	Deposit Thomp...		X	1,085.00	22,538.62
02/26/2025	billpmt	CA DEPT OF TAX ...	627 · Sales Tax Expense		527.96	X		22,010.66
02/27/2025	billpmt	Intuit Quickbooks	621.1 · Office Expense		999.00	X		21,011.66
02/28/2025			457 · Other Income	Interest		X	1.66	21,013.32
02/28/2025	20883	Anthony J. Eusted	-split-		1,777.09	X		19,236.23
02/28/2025	20884	Jonathan L. Klinger	-split-		772.12	X		18,464.11
02/28/2025	20885	Mariana Garcia	-split-		581.83	X		17,882.28
03/03/2025			12000 · Undeposited F...	Deposit for Car...			285.00	18,167.28
03/05/2025	6626	Wildwood Saw & Sp...	20000 · Accounts Paya...	honda water pu...	640.14			17,527.14
03/10/2025			12000 · Undeposited F...	Deposit for Bo...			800.00	18,327.14
03/10/2025	6627	Forbusco Lumber	20000 · Accounts Paya...	3208 repairs an...	76.28			18,250.86
03/10/2025	6628	Fortuna Ace Hardware	20000 · Accounts Paya...	Ace Hardware ...	69.30			18,181.56
03/10/2025	6629	Anderson, Lucas, So...	20000 · Accounts Paya...	accounting	181.50			18,000.06
03/10/2025	6630	J&G Lawn and Garden	20000 · Accounts Paya...	landscape main...	2,000.00			16,000.06
03/10/2025	6631	Mission Linen Supply	20000 · Accounts Paya...	office mats for ...	38.44			15,961.62

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/10/2025	6632	FERNDALETECH	20000 · Accounts Paya...	cloud storage a...	47.50		15,914.12
03/11/2025	6633	Eel River Disposal	20000 · Accounts Paya...	waste disposal	125.24		15,788.88
03/11/2025	6634	PG&E	20000 · Accounts Paya...	electric bill	363.35		15,425.53
03/12/2025			12000 · Undeposited F...	Deposit for hea...		460.00	15,885.53
03/14/2025	20886	Anthony J. Eusted	-split-		1,785.97		14,099.56
03/14/2025	20888	Mariana Garcia	-split-		641.17		13,458.39
03/14/2025	20889	Jonathan L Klinger	-split-		915.72		12,542.67
03/17/2025			12000 · Undeposited F...	Deposit for hea...		285.00	12,827.67
03/17/2025	6635	Renner Petroleum	20000 · Accounts Paya...	Fuel for trucks	351.57		12,476.10
03/19/2025			12000 · Undeposited F...	Deposit for Joh...		1,185.00	13,661.10
03/19/2025			12000 · Undeposited F...	Deposit Solano...		4,068.00	17,729.10
03/19/2025			12000 · Undeposited F...	Deposit richard...		2,268.00	19,997.10
03/20/2025			12000 · Undeposited F...	Deposit John m...		1,083.00	21,080.10
03/20/2025			12000 · Undeposited F...	Deposit Hizer, ...		600.00	21,680.10
03/25/2025	6636	Advanced Security S...	20000 · Accounts Paya...	charges for sec...	142.50		21,537.60
03/25/2025	6637	Polyguard & Co.	20000 · Accounts Paya...	graveliners	6,281.00		15,256.60
03/28/2025	20890	Anthony J. Eusted	-split-		1,655.58		13,601.02
03/28/2025	20891	Jonathan L Klinger	-split-		1,083.51		12,517.51
03/28/2025	20892	Mariana Garcia	-split-		609.82		11,907.69
03/31/2025	E-pay	941 EFTPS	-split-	23-7068641 Q...	1,734.22		10,173.47
03/31/2025	E-pay	EDD	-split-	499-0242-2 Q...	215.63		9,957.84
04/02/2025			12000 · Undeposited F...	Deposit for Jes...		4,285.00	14,242.84
04/03/2025			12000 · Undeposited F...	Deposit for Dia...		1,085.00	15,327.84
04/03/2025			12000 · Undeposited F...	Deposit for Phi...		285.00	15,612.84

**Fortuna Cemetery District  
Deposit Detail  
February 1 through April 4, 2025**

Type	Num	Date	Name	Account	Amount
Deposit		02/10/2025		107 · Redwood C...	285.00
Payment	224	02/10/2025	Giacomini, Ernest	12000 · Undeposi...	-285.00
TOTAL					-285.00
Deposit		02/18/2025		107 · Redwood C...	2,853.00
Payment	3161	02/18/2025	Depucci, Carol	12000 · Undeposi...	-2,853.00
TOTAL					-2,853.00
Deposit		02/19/2025	Edward Jones	107 · Redwood C...	9,700.00
				45000 · Investme...	-9,700.00
TOTAL					-9,700.00
Deposit		02/25/2025		107 · Redwood C...	800.00
Payment	179	02/25/2025	Myers, Joe	12000 · Undeposi...	-800.00
TOTAL					-800.00
Deposit		02/26/2025		107 · Redwood C...	2,268.00
Payment		02/26/2025	glynafay, davis	12000 · Undeposi...	-2,268.00
TOTAL					-2,268.00
Deposit		02/26/2025		107 · Redwood C...	1,085.00
Payment	9555	02/26/2025	Thompson, rod	12000 · Undeposi...	-1,085.00
TOTAL					-1,085.00
Deposit		02/28/2025		107 · Redwood C...	1.66
				457 · Other Income	-1.66
TOTAL					-1.66
Deposit		03/03/2025		107 · Redwood C...	285.00
Payment	4435	03/03/2025	Caruso, Richard J...	12000 · Undeposi...	-285.00
TOTAL					-285.00
Deposit		03/10/2025		107 · Redwood C...	800.00
Payment	1401	03/10/2025	Boozer, James	12000 · Undeposi...	-800.00
TOTAL					-800.00
Deposit		03/12/2025		107 · Redwood C...	460.00
Payment		03/11/2025	Paredes, Rosa an...	12000 · Undeposi...	-460.00
TOTAL					-460.00

**Fortuna Cemetery District**  
**Deposit Detail**  
**February 1 through April 4, 2025**

Type	Num	Date	Name	Account	Amount
Deposit		03/17/2025		107 · Redwood C...	285.00
Payment		03/17/2025	Stephan, Gloria	12000 · Undeposi...	-285.00
TOTAL					-285.00
Deposit		03/19/2025		107 · Redwood C...	1,185.00
Payment	1612	03/19/2025	muno, john	12000 · Undeposi...	-1,185.00
TOTAL					-1,185.00
Deposit		03/19/2025		107 · Redwood C...	4,068.00
Payment		03/19/2025	Solano, Maria	12000 · Undeposi...	-4,068.00
TOTAL					-4,068.00
Deposit		03/19/2025		107 · Redwood C...	2,268.00
Payment	9218	03/19/2025	Caruso, Richard J...	12000 · Undeposi...	-2,268.00
TOTAL					-2,268.00
Deposit		03/20/2025		107 · Redwood C...	1,083.00
Payment	1614	03/20/2025	muno, john	12000 · Undeposi...	-1,083.00
TOTAL					-1,083.00
Deposit		03/20/2025		107 · Redwood C...	600.00
Payment	8552	03/20/2025	Hizer, Frank & Lin...	12000 · Undeposi...	-600.00
TOTAL					-600.00
Deposit		04/02/2025		107 · Redwood C...	4,285.00
Payment		04/02/2025	Murray, Connie	12000 · Undeposi...	-4,285.00
TOTAL					-4,285.00
Deposit		04/03/2025		107 · Redwood C...	1,085.00
Payment	1821	04/03/2025	Dias, Alfred R.	12000 · Undeposi...	-1,085.00
TOTAL					-1,085.00
Deposit		04/03/2025		107 · Redwood C...	285.00
Payment		04/03/2025	Phippen, Theodor...	12000 · Undeposi...	-285.00
TOTAL					-285.00

**Fortuna Cemetery District**  
**Profit & Loss**  
 February 1 through April 4, 2025

	<u>Feb 1 - Apr 4, 25</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Income</b>	
401 · Administrative Fee	1,000.00
402 · Burial Plots	3,000.00
405 · Endowment Care	1,500.00
408 · Marker Foundations	1,600.00
411 · Marker Setting Fee	1,140.00
414 · Opening & Closing	9,800.00
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<b>Total Income</b>	18,040.00
<b>Taxable Sales</b>	
418 · Liners & Vaults	4,800.00
	<hr/>
<b>Total Taxable Sales</b>	4,800.00
	<hr/>
<b>Total Income</b>	22,840.00
<b>Cost of Goods Sold</b>	
501 · Cost of Goods Sold	1,398.60
	<hr/>
<b>Total COGS</b>	1,398.60
	<hr/>
<b>Gross Profit</b>	21,441.40
<b>Expense</b>	
<b>Payroll</b>	
616 · Clerical	2,753.49
616.2 · Grounds Keeper	7,969.63
616.3 · Asst. Grounds Keeper	4,230.00
616.7 · Health Insurance Stipend	800.32
	<hr/>
<b>Total Payroll</b>	15,753.44
601 · Legal & Accounting	925.38
604.1 · Fuel	772.74
607.1 · Property Tax Expense	54.00
609 · Contract Services	2,142.50
613 · Payroll Tax Expense	
CA ETT Expense	7.73
CA SUTA Tax Expense	115.96
Medicare Tax Expense	228.43
Social Security Expense	976.71
	<hr/>
<b>Total 613 · Payroll Tax Expense</b>	1,328.83
617 · Insurance	
617.3 · Workers Comp	0.00
617 · Insurance - Other	7,679.55
	<hr/>
<b>Total 617 · Insurance</b>	7,679.55
621.1 · Office Expense	1,255.09
623 · Supplies	6,350.30
626 · Repairs & Maintenance	1,113.69
627 · Sales Tax Expense	527.96
631 · Utilities	894.69
	<hr/>
<b>Total Expense</b>	38,798.17
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<b>Net Ordinary Income</b>	-17,356.77

11:01 AM

04/04/25

Accrual Basis

**Fortuna Cemetery District**  
**Profit & Loss**  
**February 1 through April 4, 2025**

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	<u>Feb 1 - Apr 4, 25</u>
Other Income/Expense	
Other Income	
457 - Other Income	1.66
	-----
Total Other Income	1.66
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Net Other Income	1.66
	-----
Net Income	<u><u>-17,355.11</u></u>

FORTUNA CEMETERY DISTRICT

EDWARD JONES INVESTMENT

YEAR 2025

CURRENT VALUE  
FOR THE MONTH OF:

01/1/2025--00/0/0000

Acct #	Jan	Feb	Mar	Apr	May	Jun
914-07286-10	\$ 105,031.41	\$ 97,715.87	\$ 95,541.61			
914-02119-1-4	\$ 256,729.55	\$ 262,838.28	\$ 257,659.98			
total	\$ 361,760.96	\$ 360,554.15	\$ 353,201.59			

	Jul	Aug	Sept	Oct	Nov	Dec
914-07286-10						
914-02119-1-4						
total						

Current year value	\$ 360,554.15
Last year value	\$355,731.47
	\$ 4,822.68